

# **LATE WORK (and other) POLICIES**

- 1. The last day to turn in late work for a grade is the last day of the quarter it was originally assigned in.**
- 2. Any work turned in that is incomplete or missing a name will automatically be put in the INC/No Name bin behind my desk and receive no points until it is retrieved, finished, and turned back in.**
- 3. If a student misses a day of class, he or she (NOT the teacher) is responsible for getting the homework and notes from that day. Please check my website first, then ask a friend or me if you have any questions.**
- 4. Students are allowed 1 extra day for each missed class.**
- 5. Please do NOT e-mail any assignments to me. I like to keep a copy of all digital work on the school server, so please drop your homework in the drop box the next time you are at school.**