E-mail Suggestions & Reminders
What are some important things to remember to do when sending an e-mail to someone?
E-MAIL ETIQUETTE

What are some important things to **NOT** do when sending an e-mail to someone?
GOOD E-MAIL OR BAD E-MAIL?
GOOD E-MAIL OR BAD E-MAIL?

did we do anything in class today?
GOOD E-MAIL OR BAD E-MAIL?

homework

Greg Aitchison

homework

i missed school 2day. is there any religion homework?

C.M.
GOOD E-MAIL OR BAD E-MAIL?

Hi Mr. Aitchison,

I forgot to pickup the homework document during class today. Can you please send me another copy?

From,
Waldo
GOOD E-MAIL OR BAD E-MAIL?

here is my homework

Greg Aitchison

here is my homework

hey,

i wuz gone today so i'm attaching my homework.

thanks,

sally jo

I didn’t save this right but not my prob!.doc (22K)
GOOD E-MAIL OR BAD E-MAIL?

Assignment

Greg Aitchison

Assignment

Hi Mr. Aitchison,

I was gone the other day so I just dropped my assignment.

Thanks!
Henrietta
Hi Mr. Aitchison!

I hope you are having a nice evening.

Would Friday morning at 7:45 am work for me to come in early to make up the Saints test that I missed? If not, what would be a better day or time?

Thanks, and see you tomorrow!
Lookatmelmabeast
I believe God has given me 3 specific vocations in life...
I believe God has given me 3 specific vocations in life...

#1 – To be a happy and holy husband
I believe God has given me 3 specific vocations in life...

#2 - To be a happy and holy dad
I believe God has given me 3 specific vocations in life...

#3 - To be a happy and holy religion teacher
One of my personal goals is to keep as much school work at school as possible so that I can give my full love and attention to my wife and kids when I’m home with them each night and weekend.

With this goal in mind, I will sometimes not be checking or responding to e-mail at night or on the weekend. If you e-mail me during these times you may receive an automatic response that will look like this:
Howdy!

In an effort to achieve a better balance between work and family life I may not be checking and/or replying to e-mails during evening or weekend hours. Your e-mail is still important and I will respond to it (if needed) as soon as I am able.

7th and 8th grade students:

1. If you were absent from class or know you are going to be missing a class please check my classroom webpage to see the homework, announcements, and info about what was covered that day. For homework documents, class notes, and about 98% of the other religion class resources we'll be using, please check: CatholicReligionTeacher.com.

2. If you have a missing assignment please do NOT e-mail it. Instead, wait until the next school day to drop it so that I can have a digital copy of it in my class drop box. If you know you are going to miss class on the day an assignment is due please either drop it ahead of time or the next time you are at school.

Thanks!
Mr. Aitchison

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Greg Aitchison  
7th/8th grade Religion  
Classroom Website  
CatholicReligionTeacher.com