A student may retake a test in order to demonstrate mastery that was not achieved on the original test. Students will qualify for a test retake if they have a legitimate excuse for their poor performance on the original test, have all assignments for the unit completed, and show an adequate amount of effort in preparation for their retake. A retake test may involve another version of the test and/or questions for understanding may be asked aloud by your teacher. **Retake tests must occur within 1 week of receiving test results** and tickets must be turned in at least 1 day before retaking the test for approval. Please bring the original test document if you have it.

**Questions to Answer Prior to Parents Signing this Form**

1. What test did you perform poorly on? ___________________________________________

2. What section(s) of the test would you like to retake?

3. How did you prepare for the original test?
   *Be specific: Explain how you studied, with whom, and for how long.

4. What have you done differently to prepare for the test retake?
   *Be specific: Explain how you studied, with whom, and for how long. “Nothing” is not an acceptable answer.

I have read and discussed all the answers above with my son/daughter.

Parent name (printed): _______________________________________________

Parent name (signed): _______________________________________________